



BIO

Carolyn Buhler

Carolyn Buhler has over 22 years of supervisory experience and over 17 years of government and commercial accounting experience. Her responsibilities have included the supervision of customer service, project, and accounting staff; implementing accounting systems; development of policies and procedures, auditing accounting performance; and maintaining contract, payroll, and billing databases.

Ms. Buhler has worked for K Duncan and Company since 1997 and has served as the firm's Operations Manager for the last 5 years. K Duncan and Company is a consulting firm that specialized in providing services to government contractors in areas such as: accounting system development and maintenance; training of accounting personnel; indirect rate development, Incurred Cost Submissions; cost proposals, FAR compliance, GSA Schedule issues; and DCAA interface services.

Ms Buhler specializes in the implementation and enhancement of accounting systems and the training of client personnel in the proper maintenance of accounting systems to meet government requirements. She frequently reviews client's accounting systems to ensure compliance with SF1408 which dictates the functional requirements needed to pass a DCAA Accounting System Audit. She also routinely represents clients in during various types of DCAA and GSA audits.

In addition, Ms Buhler routinely prepares monthly financial data, Incurred Cost Submissions, indirect rate calculations, indirect rate budgets, and cost proposal pricing. She has prepared and coached multiple clients with GSA Schedule proposals and modifications.

Ms. Buhler has a Bachelors of Science degree in Business Management and Accounting from the University of Maryland.